



McKeel Academy Central
www.mckeelcentral.com

Student Handbook 2020-2021

MAC Program Overview

Purpose of MAC Behavior Expectations:

- Provide students with a knowledge base of how work ethics affect their learning and production in a working environment.
- Teach students basic skills based on school being their job.
- This is a teaching tool, designed to reward students for proper behavior in the classroom and on campus.

McKeel Academy Central Behavior Expectations:

All McKeel Academy Central students are required to follow the behavior expectations listed below. Three violations of these expectations, in the same category, will result in **one infraction**.

1. Follow directions
2. Takes responsibility for own actions; demonstrates self-control
3. Completes and submits quality classwork
4. Listens respectfully and acknowledges the thinking of others
5. Displays best effort
6. Uses technology in accordance with school policies

Rewards and incentives will be put in place at the discretion of the classroom teacher.

****Parents/Guardians should check their child's agenda on a daily basis to determine how their child is performing during the school day. Grades 4-6 will receive behavior notification emails through the McKeel Systems site (systems.mckeelschools.com); parents and students may also log in to view their student's behavior log.***

This system enables teachers to instruct their students in proper behavior for school and the workplace. Misbehavior in the classroom will result in an infraction for minor and major offenses. The student may also be **referred to the office** for more serious breaches of conduct.

Any violations of the following will result in an infraction or in more serious cases a referral to the office:

Any violation of any of the following will result in **one infraction**:

1. Disrespectful behavior toward peers or property of school/others
2. Unauthorized area (out of assigned area)
3. Illegal possession - food, gum, candy, toys
4. Horseplay (pushing, hands on another person, etc.)

5. Disruptive behavior (1st offense)
6. Cell Phone or electronic device infraction (which includes the display of good digital citizenship at all times)

Any violation of the following will result in **two infractions** and parent contact by the individual staff member witnessing the offense.

1. Abusive/inappropriate language or actions in the presence of others (includes cussing, name calling)
2. Defacing/destroying school property
3. Disruptive behavior (2nd offense)
4. Disrespectful behavior (includes lying) toward authorities
5. Cheating (including plagiarism)
6. Recurring personal communication device infractions

Serious Breaches of Conduct

*The following are considered serious code violations. Any violation of these or others listed in the **Student Code of Conduct** will result in an automatic office referral which may lead to multiple infractions, student suspension **and/or** dismissal from McKeel Academy Central.*

- Abusive language or conduct directed at an adult
- Battery/fighting/threatening others
- Bullying (verbal, physical)
- Forgery
- Defiance (openly)
- Disruptive behavior (3rd offense)
- Drugs
- Leaving campus without permission
- School bus safety
- Spitting at or on another person or their property
- Stealing
- Weapons of any kind
- Disruption of the educational process
- Conducting internet search for or viewing adult content

The Code of Conduct can be found on the school website.

Students and/or parents may anonymously report bullying activity on MAC's Website.

Levels of Consequences

The accumulation of infractions is per semester for Grades 3-4. The accumulation of infractions for grades 5-6 is for the entire year.

Behavior Infraction Reductions

Students in Grade 5&6 can reduce accumulation of infractions by obtaining a Behavior Infraction Reduction Request (BIRR) from a school administrator and complying with the requirements. Students may turn in a BIRR once they reach Level 1. Each successfully completed and submitted form will result in a reduction of a level. Multiple BIRR's may be submitted for continued success with making good choices. Students must be in attendance 15 school days without an infraction in order to receive a level reduction.

Level 1 (5 Infractions):

Parent Contact by Teacher

Student Completes Behavior Reflection Form

Level 2 (10 Infractions):

Parent/Teacher/Student Conference
Behavior Plan Created

Level 3 (15 Infractions):

Parent/Student/Teacher/Admin. Conference
Student Revisits Behavior Plan and Completes Behavior Reflection Form

Level 4 (20 Infractions):

Parent/Student/Admin. Conference
Loss of School Activity (i.e. field trip)

Level 5 (25 Infractions):

Parent/Student/Admin. Conference
Danger of Dismissal Letter

Level 6 (30 Infractions):

Student serves one day out of school suspension (OSS)

***Students at or beyond Level 6 will receive additional consequences and may be dismissed from McKeel Academy Central.**

Student Uniform Policy

Students attending McKeel Academy Central are required to wear the school uniform while on campus. **All uniform clothes must be purchased through Risse Brothers School Uniforms.** This includes both shirts and bottoms. The Risse Brothers Uniform store is located at: 2525 Dranefield Rd., Suite 11, Lakeland, FL. See our website for store hours. You may also contact them at www.rissebrothers.com or by telephone at 863-940-9913.

McKeel Academy Central expects all students to look professional at all times. Uniforms must be worn appropriately as follows:

- All pants are to be worn above the hip bone
- Shirts are to be tucked in at all times
- Skorts and shorts are not to be rolled up
- Belts must be visible and fastened properly
- Body writing or fake tattoos must not be visible

Boys' uniform:

Pants – long navy blue or khaki

Shorts – navy blue or khaki

Shirts – gray or burgundy with *MAC* block logo (Gr. K-6) or white with *MAC* block logo for Gr. 5 & 6 only
Long or short-sleeved undershirts must be plain **WHITE or GRAY** only with *no logo*.

Girls' uniform:

Pants – long navy blue or khaki

Shorts – navy blue or khaki (length must be no shorter than fingertip)

Skorts – McKeel Academy Central plaid, navy or khaki skorts for Gr. K-6 (length must be no shorter than fingertip)

Shirts – gray or burgundy with *MAC* logo (Gr. K-6) or white with *MAC* logo for Gr. 5 & 6 (only)
Long or short-sleeved undershirts must be plain **WHITE or GRAY** only with *no logo*.

Tights and Leggings: May be worn but must be full length covering the entire leg and **WHITE, GRAY or BLACK** only. **NO CROPPED LEGGINGS ARE PERMITTED.**

Shoes: Must have closed toe and closed back for safety purposes. No sandals, flip-flops, crocs, or roller shoes.

Tennis shoes are REQUIRED for PE!

Belts: Must be worn and visible at all times with any bottoms that have belt loops.

Jewelry:

Earrings (**ears only – no gauges allowed**)

Girls- 2 per ear

Boys- not permitted

Coats/Jackets/Undershirt Options:

NAVY McKeel Academy Central “Wildcat” hoodies/sweatshirts are available for purchase by order only through our vendor (information on front of school website). These and other solid **NAVY** sweatshirts, jackets or sweaters with no logos may be worn at all times. Plain solid **GRAY** or solid **WHITE** long sleeve shirts may be worn under a uniform shirt. The **ONLY** color of jacket, sweater, sweatshirt, or hoodie allowed inside the school building is **NAVY**.

Makeup:

Makeup may be worn in natural tones only. (Grade 6 girls only)

Hair:

Only naturally occurring hair colors will be permitted (no purple, green, orange, pink, etc.) Student’s hair may not cover their eyes. Students are not allowed to have hairstyles that are considered distracting to the educational process and will be referred to the office. **This includes Mohawks, Faux Hawks, etched designs, etc.** If you are unsure of acceptable styles, please contact an administrator before making the change to your child’s hair.

Backpacks:

No offensive or disrespectful writing or drawing on outside. Rolling backpacks will not be permitted for safety purposes.

Non-Uniform or Cold Weather Days

Fridays:

Students are permitted to wear solid **BLUE** colored, plain (NO holes, patches or designs), regular fit jeans, jean shorts, jean skirt/skort, or jean capris each Friday at a cost of \$1.00 or \$35.00 for the year prepaid for school fundraising purposes. All jean bottoms must be hemmed with NO frayed edges. Length of shorts and/or skirts must be no shorter than fingertip. Participation in “Jeans Fundraiser” is optional. Students who do not participate are to wear regular uniform bottoms. Students not complying with the policy in place may lose their Friday jean privilege. McKeel Academy Central sponsored shirts or spirit T-shirts may be worn with jeans or another uniform pant, short, etc. on Fridays only.

Cold Weather Days:

Students and parents will be notified the day before a cold weather jeans day if students will be allowed to wear jeans due to the cold temperature. Notifications may be posted on the school website, Facebook page or via email. If no announcement is made, students are to report to school in their regular school uniform. Students are permitted to wear heavy jackets/coats on cold days. **However**, they are to be removed when they come inside the school building. Jeans worn on cold days must be long jeans that meet the guidelines listed above.

Pledge of Allegiance: Pursuant to 1003.44 FS students can opt out of reciting the pledge of allegiance with a written note from their parents. Parents who are interested in exercising this option should email, mail or deliver their note to the Principal.

FORTIFYFL Report Suspicious Activity (for students and staff)

FortifyFL is a suspicious activity-reporting tool that allows one to instantly relay information to appropriate law enforcement agencies and school officials. A tip can be submitted by downloading the app (FORTIFYFL) or by visiting the website www.getfortifyfl.com.

COVID-19 Information/updates will be posted on mckeelcommunity.com